

**La Crosse County 4-H Parents and Leaders Association Board  
Draft Meeting Agenda**

**February 13, 2025– Hamilton Town Hall (Open Forum 6:45, Meeting 7:00 p.m.)**

**Open Forum:** None

**Attendance:** Sue Kramer, Stacey Sheffield, Lynette Berg, Eric Crammond, Nancy Wakefield, Pam Hoth, Carolyn Christopherson, Jackie Thingvold, Ruth Roths, Mya Hoth

**Call to order:** 7:04 by Stacey Sheffield

**Approval of Agenda:** Moved by Carolyn, seconded by Nancy, approved.

**Secretary's Report\*:** Moved by Lynette, seconded by Carolyn, approved. January's report needed an "e" added to Stacey's name. Report states that a \$25 and \$50 check are needed to rent a room at the West Salem Library, but on the treasurer's report it states a \$25 and \$75 check are needed, which is reflected in the ledger. Stacey will ask for clarification from Emily.

**Treasurer's Report\*:** Moved by Jackie, seconded by Pam, approved. January's report notes the total disbursements as \$49.98, which does not match the \$116.05 amount shown on the left side column. Correction is needed to reflect \$116.05 as the total disbursements.

**Extension Office update and report:**

- Membership Report- There are currently 109 cloverbuds, 332 youth members, 441 total youth, 56 volunteers in the program. 19% increase from this time last year
- Clover College Numbers- 67 youth signed up, which is typical. A lunch will be provided (as a fundraiser) as well as donuts, coffee, and juice in the morning. Sue is preparing to have cash on hand for change that might be needed.
- Bill Hansen Quilt Display Update- Ryan Burke is willing to take on the quilt display. Ryan will work on the feasibility of hanging the quilt, as well as getting the dimensions in the fairgrounds building in the coming weeks. Eric will work to send him a thank you for his help.

**Agricultural Society Rep. Report:**

- Carolyn: A LYL meeting was held February 5th. A new change is that there will be no time limit for washing sheep, and sheep can be washed anytime at the fair this year. This rule has been removed from the fair rule book. There was discussion about repairing the wash racks for the swine, but this is on hold. The dairy bar and watershed will be removed, and the new Dairy Bar/ Bee Keeper/ Bathroom is still on track. Ideally, ground will be broken in April, and it should be done in time for the 2025 fair. At the meeting there was discussion of adding a 15 minute break between market and the following sheep class, which will be granted. Two new identification wands for pig ear chips have been purchased. It is likely that a new malt machine will be purchased as well, and a new dumpster contractor will be used. The next meeting is March 17.

**4-H Ambassador Report:** Ruth and Mya reported:

- A draft of the new food stand video was shown, and it is looking good!
- There was discussion of a new 4-H themed Little Free Library to be put on the fair grounds.
- The Dunn family presented a video on 4H Ignite and there was a discussion of about interest in putting together a team..
- Next meeting is February 23rd.

**Committee Reports:**

- Food Stand Meeting Report

- Sue: Emily, Sue, and Isaac were present. Discussed streamlining the menu, and how to keep items cost effective for families. Discussed keeping pizzas, beef sticks, and cheese curds, and getting rid of the hot beef sandwiches. There are consistency issues with the cheese curds because there are so many different cooks. More training is needed for those that are making the cheese curds, and they are looking into a different type of cheese curd for this year. Sue is also looking into different measurement methods so individual items do not need to be counted by hand before fried. Additionally, they are looking at different take out containers to see if Culvers or Kwik Trip might be willing to donate packaging for take-away. Sue has researched pizza ovens and found a viable option online, but she will also look at the Food Show to see what is there. Also discussed that clean up that will happen June 21st starting at 8am, and folks will work as late as they need to. June 28th is a back up date for anything else that needs to be finished. Anybody is welcome to come and help, hoping Emily can put this in the newsletter.
- Copies of Committee list\*- Passed list around

### **Unfinished Business**

- Computer Purchase Follow-up
  - There are no specific policies in place, and each county handles this differently. Emily suggests creating policies to follow if we decide to purchase a laptop. Sue discussed getting two laptops (one for the Treasurer, one for the Secretary) with Microsoft licenses for both, and a Quickbooks license for the Treasurer's computer. Lynette made a motion to explore more how much it would cost and research what kind to get and report back next month. Carolyn seconded, approved.

### **New Business:**

- Code of Ethics Posters for Fair - Lynette
  - Lynette discussed that it would be beneficial to have a visual aid at the fair reminding people to follow the 4-H Code of ethics. It would be helpful to remind people that negative behavior will not be tolerated. Stacey mentioned that the Ambassadors may be able to do graphic design for the posters.
  - Lynette, Stacey, and Pam agreed to form a committee to begin working out what the posters should say.
- New Scholarship Consideration - Ignite Experience\*
  - The Dunn family will attend the March Open Forum to discuss this opportunity and possibly forming a team for 2026. Stacey discussed that we could find out what percentage of trips is typically covered by scholarships and have that information available at the next meeting when further discussion will be. Teams must consist of 4 or 5 youth.
- Jackie discussed looking into other promotional uses for the booths at the fair. There are 2 booths, but typically only one is used
- Jackie mentioned that the cost of the fair booths is a barrier for clubs to utilize them. She envisions them being used for promotion or marketing opportunities by clubs. The fair board has told her they would pay for a projector for promoting 4-H. Jackie is seeking ideas on this project.
- Carolyn: Christmas party has been reserved for the West Salam American Legion for December 11th, 2025. A check for \$75 will be written tonight for the reservation fee.

### **Future Agenda items:**

- New Scholarship Consideration - Ignite Experience
- Jackie's Projector Project

Adjourned: 8:17pm Moved by Lynette, seconded by Carolyn, approved.

**Next Meeting: March 13, 2025**

**\*Attached**